



Ardrossan Jr. Sr. High Online Learning FAQ Sheet

Dear Bison Students and Parents:

We wanted to communicate to you what the online learning will look like for our students.

Please review the following document as you prepare.

For all additional information, please also refer to the both the EIPS and school website as they both will contain updated information. Please note that this document will be updated regularly on our school website as the school year progresses and changes.

www.eips.ca

www.ardrossan.ca

Key Dates within EIPS

- November 30-December 22: Grades 7-12 students will participate in temporary online learning.
- December 23 to January 5: All students and staff will have the regularly scheduled Christmas break as per the [Division calendar](#).
- January 6-8: Grades 7-12 student will resume temporary online learning
- Monday, January 11: Current in-school learners in grades 7-12 will return to in-school classes

NOTE: None of the measures announced on November 24 affect current out-of-school learners in EIPS—Tracks D and F in PowerSchool. Out-of-school learners will continue with their courses following the existing processes and schedules.

Ardrossan FAQ Questions:

1. What online platform are the teachers using?

All staff and students will be using the Brightspace online platform. Students will require a digital device with a camera and should have received instructions from teachers on how to log on and navigate the learning platform.

Please see the links below for both student and parent guides.

Student Brightspace page:

<https://eips.brightspace.com/>

Username: Use the EIPS student email address

Password: Use the EIPS student password

If a student needs help with a password reset, contact the school for assistance.

Watch this [video](#) to learn how to navigate the Brightspace environment.

Parent/Guardian Brightspace page:

<https://eips.brightspace.com/d2l/local>

Brightspace Parent/Guardian guide [Click here](#)

It allows authorized parents and guardians to log into the Brightspace Learning Environment to see their child's classroom activity feed; grade items and grade feedback from instructors; upcoming assignments; and quizzes. This helps parents engage with their young learners and maintain awareness of their upcoming work.

The Division will be hosting a Brightspace for Parents Information Session next week.

Thursday, December 3 at 7 p.m.

[Parents will join via Microsoft Teams](#)

2. What if my student does not have a digital device?

If you require a digital device the school has some student chromebooks available on a first come, first serve basis. There will be a \$300 deposit placed on your Powerschool Parent Portal Account that will be removed once the chromebook is returned in the same condition. There is an agreement form [Technology Loan Agreement](#) that will need to be signed and submitted by the parents/guardians to abbey.preston@eips.ca

Please email our Library Technician Ms. Preston abbey.preston@eips.ca if you would like to request a student chromebook. Please provide her with the name(s) of your student and grade level.

3. What schedule is my student following?

Students will be following their current timetable (on Powerschool) and [bell schedule](#). We will have our normal lunch break and then the student will be online for their afternoon class. **Class begins at 8:42 a.m. and 12:22 p.m.** daily.. Please ensure to be on your Brightspace Student page and in the class virtual meet 5 minutes prior to the start class. The meet link will be posted on your Brightspace course page. The purpose of the Meet is to provide meaningful instruction to all students in the class related to the

material or lesson for the day. As needed, teachers can determine if additional, full-class or small-group Meets are needed throughout the class and will communicate times to students as needed, so they know when they are expected to participate.

During the full-class Meet, teachers will provide information and instructions on tasks or assignments for students to complete throughout the rest of the class, as applicable. When the Meet wraps up, students will have time to work on these tasks and assignments for the remaining class time. Each class will also end with a 15-minute, full-class Meet to facilitate an instructional check-in with students and close out the class.

4. What are the expectations of our students online?

We expect our students to be fully engaged in their learning just like in the physical classroom. All cameras will be on, so the teacher can see and interact with their students during the lesson. All assignments are to be completed and submitted through the Brightspace classroom.

Etiquette and expectations for online meets is as follows:

1. Leave your camera on, mute your microphone when not answering a question, use the Raise your hand feature?
2. Do not share the meeting code with any student.
3. Inappropriate side conversations / comments will result in omission from the meet and possible further disciplinary action
4. Attendance will be taken for each block
5. Be safe. Be respectful. Be your best.
6. Be aware of your environment while on camera

****Reminder to parents****- If your child is absent from the online class- please send an email to General.AJS@eips.ca prior to the class to let us know. Thank you.

5. Student and family support

All school counsellors and support teams will continue to work with students and families, sharing mental health resources and information. A list of [Mental Health Resources for Families](#) is available on the Division website.

If you have any questions, please continue to communicate with your student's teachers, counsellor and grade level administrator.

We look forward to seeing you on Monday!!