



Ardrossan Jr. High School - Take Our Kids to
Work™

Student Name: _____ Class #: _____

Your future is in the palm of your hand. What are **YOU** going to do for the **REST** of **YOUR LIFE**? Wow what an immense question. There are so many things that you could be... there are so many jobs that you could do... there are so many occupations that you may have heard about, but honestly do not know what they entail.

PLEASE PRINT ALL INFORMATION IN INK

Using your experiences during the “Take Our Kids to Work™” find out information about the job, occupation or profession you are observing. Students are to interview their workplace host and observe the workplace to answer the following questions during the day. Your completed assignment is to be handed in to your Physical Education, on Thursday, following Take Our Kids to Work™ day. This assignment is a requirement that each student will complete during this day activity. **Remember to start your timeline (Q #23) at the start of the day. You may need extra sheets of loose-leaf paper to complete this assignment.**

WORKPLACE HOST'S NAME: _____

Interview questions and observations:

1. What is your job title/position or classification?

2. What is the name of your employing company?

3. What are the educational requirements for this job?
(high school diploma, post-secondary school, other specific requirements)

4. What are the main duties and responsibilities of your job?

5. What are the most challenging aspects of this position/job?

6. What special equipment, tools, and training is needed for this job?

7. What opportunities are available for training and professional development?

8. What are typical salary ranges for this job? (per hour, month or year)
Minimum \$_____ / _____ Maximum \$_____ / _____

9. How long have you been in this position, and how long do people usually stay in this job before moving on to a different job?

10. What made you decide to choose this line of work?

11. What are the traits and skills of people who are the most successful within the organization?

12. How is job performance measured and reviewed, and how often?

13. Can you advance (move up) in the field you are working in? _____
If yes, how and in what ways could you obtain a higher position?
If no, why and the reason(s) for this?

OPTIONAL

14. Which school subjects are most relevant to this job?
(Math, Biology, Science, Physical Education, etc.)

15. What benefits can one receive at this job? (medical, dental, bonuses, parking pass, free products, driving allowance or?)

16. How do you research this type of job to find a place to work?

17. List three related occupations to this job/occupation.

18. What are the typical hours that this job requires?
(# hours per day / week, shift work, evenings, weekends, etc.)

19. Describe the work environment that you are observing today.
(e.g. warehouse, business office, hospital ward and description)

20. What special skills, that you observed, are needed for this occupation?
(Communication, writing, strength, endurance, attention to details, etc.)
