

**Ardrossan Junior Senior High School**  
**PAC Meeting Minutes**  
**September 21, 2015**

**Welcome:** Meeting called to order by Dan Vanderburgh @ 6:30.

**In Attendance:** Leslie Kiist, Tamia Richardson, Glenys Boe, Jennifer Mailer, Terri-Ann Trohubiak, Mackenzie Trohubiak, Treena Stafford, Skip Gordon, Darby Hanson, Rod Leatherdale, David Kase, Kathy Gunderson, Cathy Farnell.

**Election:**

The following positions were elected unanimously:

- Glenys Boe – Chair
- Leslie Kiist – Co-Chair
- Kathy Gunderson – COSC Rep.
- Cathy Farnell – Secretary

**Adoption of Minutes from May 11, 2015 meeting:**

- Kathy Gunderson moved to adopt the May 11, 2015 meeting minutes, second by Teri-Ann Trohubiak, unanimously passed.

**CPF Report: Jennifer Mailer**

- The first CPF meeting of the year will be held Tuesday, October 13, 2015 at 9:30 a.m. at Ardrossan Elementary School. Everyone is welcome to attend, you do not have to be a member.
- Grade 9 Quebec trip has made a request for funding from CPF in the amount of \$800.00.
- CPF Alberta is having an event in Canmore October 23 – 25, 2015, the cost is \$500.00 for a family of four.
- A concerned parent raised a concern about the lack of French as a second language (“**FSL**”) courses available at Ardrossan Junior Senior High School. Mr. Vanderburgh indicated that the issue for FSL is the number of students interested in taking that as an option. It has been less than 12 students in the last 3 years. Letters were sent out to parents explaining the issue. If there are enough students interested, the school would be open to having that option available. There was discussion about going back to mandatory FSL from Grade 4 through 9 and Mr. Vanderburgh will raise the point at the Feeder School meeting being held in October. Skip Gordon will also take that discussion point to his Education Committee.
- If available, Skip Gordon and Mr. Vanderburgh will bring back some answers to the November meeting.

### **Teacher Representative: Tamia Richardson**

- New staff members, Mrs. Camp, Secretary; Ms. Footz, Counsellor; Mr. Gordulic, Jr. High Athletic Director.
- There was a Bison football home game on September 11. A big crowd attended. The score was 58-0 in favour of the Bisons.
- We had our Week of Welcome with fun activities for all students and staff – Crazy Hat day, cookie day, staff vs. student tug of war, hot dog lunch, Bison Pride Day.
- Volleyball teams underway. Jr. Jr. EIPS tourney this past weekend - the boys won the Consolation bracket and the girls finished 5<sup>th</sup> place.
- EIPS Cross Country run is on Wednesday, September 23.
- Encounters with Canada – we have 6 students who have applied to attend this week long session in Ottawa.
- We are participating in the United Way's tool for Schools campaign again this year.
- Information sessions have been booked for Advisors from the U of A, MacEwan, Augustana, Concordia and NAIT to meet with groups or 1-1 with students this fall.
- We have two French exchange students from France at the school this fall for 3 months and then our 2 students will be going to France after Christmas for 3 months.
- Our Peer Leadership groups have started their weekly Wednesday meetings and Sr. High Video Game Club is running Tuesday and Thursday lunches.
- Study and Organization Skills session will take place for all Grade 7 Health classes this year. Family School Liaison Workers will be facilitating these sessions with our counsellors.
- AB Health Services – upcoming FREE caregiver education session.
  - a) We have been asked to be a host school for one winter session and Mrs. Richardson would like to co-ordinate hosting with the assistance of PAC.
- Concrete Theatre Presents – The Bully Project – Friday, November 6, 2015 – Grade 7 students will get to participate in this “interactive play that explores the complex reasons why bullying behavior happens and what young people and the adults and communities who care about them can do about it.
- Discussion with respect to how post-secondary schools are looking at the diploma exams. There is some uncertainty with the new government but to this point it is understood that post-secondary institutions will look solely at the diploma exams. Mr. Vanderburgh will try to get more information on that at the leadership meeting on Wednesday. There are also some counsellor update meetings coming up, the first being September 28 and others in early October, and Mrs. Richardson may also obtain further information at those meetings.



- Teachers 41
- Classified 12
- Education Assistants 10

New Staff: Mr. Michael Gordulic – Teacher  
 Ms. Adriana Footz – Counselor  
 Mrs. Jennie Camp – Secretary  
 Mr. St. Peter – Teacher

Late Retiree Mr. Sutley

- Communicating Student Learning
  - there will be two formal report cards, one at the end of January and one at the end of June, more information is on the school website it is recommended that parents use parent portal to keep up to date and to increase awareness of what is happening with their students in the school throughout the year, as of October 13, marks will start to be posted on the portal
- School Education Plan 2015/2018
  - Those present reviewed draft work on the new school education plan. The school is to work to set three goals consistent with the EIPS goals and to set strategies as to how to achieve them. The education plan will be available for public review once finalized.
- Dips and Pats
  - October Release for official Dips and Pats results
  - Preliminary individual results have been provided and overall results are very good with respect to “excellence” and “acceptable” standards at both the junior high and high school levels. In particular, the Grade 9 PATS in French have the highest achievement results in those categories for a number of years. For the Junior and Senior High combined, it appears that this may be the best year we have seen in four or five years.
- RCMP Resource Officer – Constable Rick Green
  - The draft letter that was discussed at the May 11, 2015 meeting did not materialize; however, the old resource officer retired, and we have Constable Rick Green back as Resource Officer. He has been out at the school almost every day and has been actively giving warnings and tickets.

The school is finding his presence makes a big difference and that he is really good with the kids.

- Board of Trustees/COSC Mix & Mingle
  - This will be held Wednesday, September 23. Dan Vanderburgh, Skip Gordon, Kathy Gunderson and perhaps Darby Hanson will be in attendance.
  
- Calendar of Events as at September 21, 2015
  - September 2015**
    - Sept 23 - EIPS Cross Country
    - Sept 30 - Zones Cross Country
  
  - October 2015**
    - Oct 1 – 3 - Jr Sr. Volleyball Tournament
    - Oct 5 – 9 - Read-in-Week “The Power of a Story”
    - Oct 7 - Sr. Cross Country Zones Run
    - Oct 7 - Early Dismissal 2:13 p.m. – Staff Meeting
    - Oct 8 - Bison Thunder Jr. High Dance
    - Oct 9 - School Based Professional Learning Day – School closed
    - Oct 12 - Thanksgiving – School is closed
    - Oct 13 - Photo Retakes
    - Oct 20 - Ardrossan Jr. and Sr. High Awards Night
    - Oct 22 – 24 Jr. Jr. Woolly Bully Tournament
    - Oct 28 - 29 Parent/Teacher/Student Interviews
    - Oct 30 - 31 Jr. Varsity Girls & Boys Volleyball Home Tournament
  
  - November 2015**
    - Nov 4 - Early Dismissal 2:13 p.m. – Staff Meeting
    - Nov 9 -13- November Fall Break – No School
    - Nov 16 - School Resumes
    - Nov 17 - “It’s a Matter of Choice” Career Fair, Holiday Inn, Sh. Pk.
    - Nov 23 - Parent Advisory Council Meeting 6:30 p.m.
  
- There was a question as to why turnover with respect to administration is as high as it is. Mr. Vanderburgh understands the new Superintendent is going to look at turnover rates and that lowering turnover will be a priority. From our school there has been a high rate of assistant principals moving to Principal positions.

### **COSC Report: Kathy Gunderson**

- Mix and Mingle will be held Wednesday night from 4:30 to 6:30 in the boardroom office in Sherwood Park. If other people to want to attend please let Kathy Gunderson know.
- Next COSC meeting will be the first Wednesday of October. Meetings are never closed so if anyone is interested in attending, let Mrs. Gunderson know. Mrs. Gunderson recommends attendance and involvement as it is both informative and interesting. Mrs. Gunderson also advised that as her daughter is in Grade 12, PAC will need a new COSC representative next year so it would be a good opportunity for someone to come out and see what it is about.

### **Old Business:**

- a. E-cigarettes – Mr. Vanderburgh indicated that e-cigarettes are treated like regular cigarettes and students caught with them will be dealt on the same basis.
- b. RCMP Officer – follow-up is no longer required as we have a new Resource Officer.
- c. Mr. Vanderburgh applied for two new modulars but has not yet heard on the status of the application. Mr. Vanderburgh is hopeful that at least one of the modulars will be approved, however, it has been indicated that the school is far down on the list for approval.

### **New Business:**

- a) There was a discussion about having Constable Green speak to the parents perhaps at the next parent/council meeting. Mr. Vanderburgh will speak to Constable Green and try to set that up.
- b) One of the possibilities for the Ardrossan parking lot in connection with the new elementary school is to provide a circular bus drop in between the Elementary and Jr./Sr. High schools as well as 120 new parking stalls in the field behind the Jr./Sr. High in which case the parking lot across the road would no longer be required. Mr. Vanderburgh is hopeful that will be the option that is chosen.
- c) There was a discussion about the new snow removal placement area across the street near Highway 16 along the service road to the gas stations. Mr. Vanderburgh has been assured the trucks dropping snow will not run by the school between 8 – 8:45 a.m.
- d) It was suggested that reminder messages be sent to parents the week before school council meetings as well as a second reminder being sent in the morning on the date of the meeting in the hopes that attendance would be increased.
- e) There was some discussion about the yearbook not being all inclusive with examples such as archery, B teams and girls' handball not having been included in last year's yearbook. These matters will be brought forward to the people in charge of the yearbook.

- f) There was a discussion about placement of players on sports teams. Mr. Vanderburgh suggested that if people have comments or concerns about placements, they should first discuss those comments/concerns with the applicable coaching staff. If there are still questions/concerns after discussing the matter with the coaching staff, it would then be appropriate to bring the matter forward to Mr. Vanderburgh.

**Next Meeting dates: 6:30 p.m. – 8:30 p.m.**

November 23, 2015

February 22, 2016

May 16, 2016

**Adjourned:** 9:06 p.m.